



**OXFORDSHIRE
COUNTY COUNCIL**

Forward Plan

**October 2025
Supplement**

Liz Leffman
Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 4 September 2025

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter. The Annex is in Cabinet Member portfolio order.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

<<https://www.oxfordshire.gov.uk/council/about-your-council/oxfordshire-councillors/oxfordshires-cabinet>>

The Forward Plan

NEW ITEMS

16 September 2025

| Item to be considered | Decision Maker | Key Decision (yes/no) | Exempt Information | Consultation | Reason for Amendment (if any) | Cabinet Member | Contact Officer | Report by |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|-----------------------|--------------------|--------------|-------------------------------|----------------------------------------------------------------|----------------------------------------------------------------|-----------------------------------------------------------|
| <p>Treasury Management Quarter 1 Report <i>(Ref: 2025/192)</i></p> <p>To provide an update on Treasury Management Activity in 2024/25 in accordance with the CIPFA code of practice.</p> | <p>Cabinet (16 September 2025)</p> | <p>No</p> | <p>Open</p> | <p>N/A</p> | | <p>Cabinet Member for Finance, Property and Transformation</p> | <p>Tim Chapple, Treasury Manager Tel: 07917 262935</p> | <p>Executive Director of Resources & S151 Officer</p> |

The Forward Plan

21 October 2025

| Item to be considered | Decision Maker | Key Decision (yes/no) | Exempt Information | Consultation | Reason for Amendment (if any) | Cabinet Member | Contact Officer | Report by |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|--------------------------------------------------------------------|--------------------|--------------|-------------------------------|---------------------------|------------------------------------------------------------------------------------|-------------------------------|
| Oxfordshire Community Links <i>(Ref: 2025/193)</i> Oxfordshire Community Links and Urgent Community Links - decision on contract extensions. | Delegated Decisions by Cabinet Member for Adults <i>(21 October 2025)</i> | Yes - Affects more than one division and Revenue Expenditure > £1m | Open | N/A | | Cabinet Member for Adults | Lorraine Donnachie, Senior Strategic Commissioning Officer Tel: 07795 291338 | Director of Adult Social Care |

AMENDED ITEM

12 September 2025

| Item to be considered | Decision Maker | Key Decision (yes/no) | Exempt Information | Consultation | Reason for Amendment (if any) | Cabinet Member | Contact Officer | Report by |
|------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|---------------------------------|-------------------------|--------------|-------------------------------|---------------------------------------------------------|------------------------------------------------------------|-------------------------------|
| Guydens Farm, Northfield, Oxford <i>(Ref: 2025/151)</i> Completion of promotion agreement | Delegated Decisions by Cabinet Member for Finance, Property and Transformation <i>(12 September 2025)</i> | Yes - Capital Expenditure > £2m | Part exempt Paragraph 3 | N/A | | Cabinet Member for Finance, Property and Transformation | Michael Smedley, Head of Estates, Assets and Investment | Director of Property & Assets |

The Forward Plan

DEFERRED ITEMS

21 October 2025

| Item to be considered | Decision Maker | Key Decision (yes/no) | Exempt Information | Consultation | Reason for Amendment (if any) | Cabinet Member | Contact Officer | Report by |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|------------------------------------|---------------------------|---------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|---------------------------------------------------|-----------------------------|---------------------------------------------------|
| <p>Fire and Rescue Cover Model (Ref: 2025/152)</p> <p>Proposals for a new operating model that would ensure greater resilience for Fire and Rescue's emergency response resources to provide a more effective response to emergencies</p> | Cabinet (21 October 2025) | Yes - Affects more than 1 division | Part exempt Paragraph 4 | Public and internal staff/representative body consultation will be required following this paper. | Decision due date for Cabinet changed from 16/09/2025 to 21/10/2025. Reason: Further work required | Cabinet Member for Community Wellbeing and Safety | Jason Crapper, Area Manager | Chief Fire Officer & Director of Community Safety |

18 November 2025

| Item to be considered | Decision Maker | Key Decision (yes/no) | Exempt Information | Consultation | Reason for Amendment (if any) | Cabinet Member | Contact Officer | Report by |
|------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--------------------------------------------------------------------------|---------------------------|---------------------|-------------------------------------------------------------------------------------------------------|---------------------------------------------------------|-----------------------------------------------------------|------------------------------------------------|
| <p>Budget and Business Planning Report (Ref: 2025/015)</p> <p>To provide background and context to the budget</p> | Cabinet (18 November 2025) | Yes - Affects more than 1 division, Capital Expenditure >£2m and Revenue | Open | N/A | Decision due date for Cabinet changed from 21/10/2025 to 18/11/2025. Reason: Further work required | Cabinet Member for Finance, Property and Transformation | Kathy Wilcox, Head of Corporate Finance Tel: 07788 302163 | Executive Director of Resources & S151 Officer |

The Forward Plan

| | | | | | | | | |
|--------------------------------------------|--|------------------|--|--|--|--|--|--|
| and business planning process for 2026/27. | | Expenditure >£1m | | | | | | |
|--------------------------------------------|--|------------------|--|--|--|--|--|--|